

Claife Parish Council

**Minutes of Claife Parish Council meeting
held in the Wray Village Hall, High Wray at 7.30pm on Tuesday 30th October 2018**

Present: Cllrs (Chair) J Mallett, (ViceChair) R Bonham
Cllrs – A Brodie; C Lewis; P Lennon; S Hilton.
Clerk – J Heather

In attendance: 1 member of the public

| Minute Number | | Action By |
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| 214/2018 | 1. Apologies Apologies were received from Anne Hall, District Councillor and John Moffat, National Trust. | |
| 215/2018 | 2. Requests for Dispensations No requests received. | |
| 216/2018 | 3. Declarations of disclosable pecuniary interests in respect of Agenda items None declared. | |
| 217/2018 | 4. Minutes RESOLVED: Cllrs approved the minutes of 18 th September and the Chair signed those as a true record. | |
| 218/2018 | 5. Public Participation <u>No Police report</u> was received. <u>No County Council report</u> was received. <u>No District Council report</u> was received. A National Trust (NT) report was received by e-mail. Visitor properties are open an extra week until November 4 th to accommodate the spread of half-term holidays and to help catch up with numbers being down, due in part to the Ferry out of service. Hill Top is down a lot vs 2017, Gallery just about on track, Wray Castle has done better. After November 4 th , Wray will be partially open, Claife open daily, Hill Top house closed but the shop open Fri-Sat, Gallery closed but Hawkshead shop open daily up to Christmas. All residential properties are currently occupied with the exception of Belle Grange where prospective tenants are being interviewed. The ITV film crew will be back at Balla Wray mid-November. RESOLVED: Cllr Brodie asked that the date of the next meeting be added to the website as soon as possible after the meeting to enable invitees to attend. | Clerk |
| 219/2018 | <u>Ken Fordham – Hawkshead PC</u> , reported on issues common to HPC and CPC. HPC have appointed a <u>lengthsman</u> , Tim Brown, who will initially work 3-4 days/month to get saplings under control. Trying to source some funding from SLDC or CCC. Tim Brown is not VAT-registered, has public liability insurance and all the necessary safety certificates. RESOLVED: Cllrs asked for Tim Brown's contact details with regards to the lengthsman work needed in Claife Parish. Cllr Mallett stated that the precept may need to be increased to cover lengthsman costs for 1 day/month. The road to and from the Ferry must be kept clear. | Cllr Mallett |

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| 220/2018 | <u>Memorial</u> : The Hawkshead recreation ground, properly known as the Memorial field, was donated to commemorate the end of WW1, and 5 trees were planted, 4 of which remain. To commemorate the 100 year anniversary of WW1, silhouettes will be put around the village to reflect the fallen and there will be a service on the Recreation Ground on Friday 9 th at 10.30am when a replacement tree will be planted. There is an Open Invitation for all parishioners to attend. | |
| | 6. Update on Ongoing Issues and Actions from Last Meeting | |
| 221/2018 | <u>6.1 To report on the repair of the village triangle in High Wray</u> RESOLVED : Cllr Bonham have contacted the insurance company and agreed that they will pay. Stuart Shuttleworth is now scheduled to do the work in January. The quoted cost is £1110 +VAT. | |
| 222/2018 | <u>6.2 To note the council's response to the Community Governance Review</u> RESOLVED : Cllrs noted that their preference was to continue as an independent council with 6 councillors and 2 wards, Upper and Lower Claife. The Clerk was asked to respond formally to SLDC Electoral Office with the council's rationale by November 9 th | Clerk |
| 223/2018 | <u>6.3 To consider the council's response to the Utility Priority Services Register</u> RESOLVED : A majority of the Cllrs are aware of the UPSR and support it. The Clerk was asked to respond formally to the survey on behalf of the council. | Clerk |
| 224/2018 | <u>6.4 To update on the lengthsman contract</u> RESOLVED : See minute 219/2018. The Clerk was asked to add this to the agenda of the next meeting. | Clerk |
| 225/2018 | <u>6.5 To discuss the remembrance service to be held at Hawkshead on November 9th.</u> RESOLVED : See minute 220/2018. | |
| 226/2018 | <u>6.6 To report on the ACT Community Resilience and Emergency Planning Event and its impact on the Claife Community Led Plan</u> RESOLVED : Cllr Brodie reported on the ACT meeting attended on 29 th Oct. Cllrs were asked to consider what needs to be taken forward as continuation of the Community Led Plan. Cllr Brodie will seek support to set up a working group. | All Cllrs Cllr Brodie |
| | 7. Planning Applications | |
| 227/2018 | <u>7.1 To note the council's response to planning application 7/2018/5508 1 Lakefield Cottages, Near Sawrey, LA22 0LB</u> RESOLVED : As the council had already submitted a formal response for this development, the council did not see the need for a public meeting. An informal response supporting the application was sent to LDNPA. | |
| 228/2018 | <u>7.2 To approve the revised standing order regarding executive authority for the clerk in planning matters.</u> RESOLVED : The revised standing order provided by the Clerk was approved. Several tree felling applications were received after publication of the agenda and could not be reviewed at this meeting. They will be formally discussed at an extraordinary meeting of the council on November 8 th , 7.30pm, Braithwaite Hall. | |
| | 8. Highways Matters | |
| 229/2018 | <u>8.1 To discuss the list of incidents and near-misses as compiled by Councillors</u> | All Cllrs |

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| 230/2018 | <p>RESOLVED: Ongoing. Cllrs to bring their lists to the next meeting.</p> <p><u>8.2 To update on council arrangements for the snowplough/gritter and grit/salt delivery.</u></p> <p>RESOLVED: Cllr Brodie has reported grit boxes in Far Sawrey and down to Ferry House. Cllr Lennon will report them for Wray. As regards the snowplough contract, the Clerk was asked to reach out again to Charlotte Wood of HPC.</p> | Cllr Lennon Clerk |
| 231/2018 | <p><u>8.3 To update on the reporting of flooding between Town End and Poole Bridge</u></p> <p>RESOLVED: Ongoing. Cllr Mallett has written a summary of the flooding that occurs during wet weather, which is due to the lake level being higher than it used to be. The Clerk has been asked to write to Highways, Natural England and South Cumbria Rivers Trust to advise them of the issues, and also to Myles Sandys at Graythwaite who is trying to gather evidence of problems resulting from the higher lake levels. John Moffat has advised that the National Trust are also happy to provide relevant data on flooding, levels etc and to be part of the discussion.</p> | Clerk |
| 232/2018 | <p>9. Windermere Ferry</p> <p>RESOLVED: Ferry returned to service Oct 27th. No formal response has been received regarding the council's enquiry about contract holders.</p> | |
| 233/2018 | <p>10. Councillor Matters</p> <p><u>10.1 To update on recycling collection issues in Wray.</u></p> <p>RESOLVED: Cllr Bonham reported that some parishioners have been told that recycling collection with small recycling trucks might be stopped. Cllr Bonham to monitor the situation.</p> | Cllr Bonham |
| 234/2018 | <p><u>10.1 To report on the Hawkshead Market Hall Trust.</u></p> <p>RESOLVED: Cllr Hilton gave an update. The cottage is being refurbished with intent to let as a permanent let. The hall keyholder is Ed Johnson from the King's Arms, Hawkshead. The Stage Society used to pay £850-950 for annual pantomime use, but under the new rules the cost would have increased to around £2000 and the pantomime could not go ahead. The Market Hall Trustees are considering offering a flat fee next year to resolve the cost issue, and to start working with the Stage Society early in the year to resolve the HSE issues.</p> | |
| 235/2018 | <p>11. Financial Matters</p> <p><u>11.1 To note that the bank balance stood at £8551.75 as of 30th September 2018.</u></p> <p>RESOLVED: Cllrs noted the bank balance.</p> | |
| 236/2018 | <p><u>11.2 To note receipt of the interim External Auditor Report from PKF Littlejohn LLP.</u></p> <p>RESOLVED: Since the agenda was prepared, the final audit report has been received. Cllrs noted receipt of both reports.</p> | |
| 237/2018 | <p><u>11.3 To consider a donation to the Great North Air Ambulance Service (GNAAS)</u></p> <p>RESOLVED: It was agreed to donate £50 to GNAAS.</p> | |
| 238/2018 | <p><u>11.4 To authorise payment of the following accounts:</u></p> <p>RESOLVED: Cheques were signed for the following:</p> <ul style="list-style-type: none"> • Clerk's Salary £112.09 • Clerk's Overtime £37.36 • PFK Littlejohn LLP invoice for external audit £240.00 • CALC Invoice TR1623 for Cllr training 12.09.18 £76.00 | |

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| 239/2018 | <ul style="list-style-type: none"> • CALC Invoice TR1649 for Cllr training 19.09.18 £38.00 • Parish Online invoice for annual GeoXphere licence £36.00 • GNAAS £50.00 <p><u>11.5 To review the Q3 financial report.</u> RESOLVED: Cllrs noted the Q3 financial report.</p> <p><u>11.6 To discuss the draft budget for 2019/20 for the purpose of setting the 2019 precept.</u> RESOLVED: Cllrs reviewed the budget. Cllr Mallett suggested that an increase of £500 each be added for the snowplough & lengthsman. The council will need to spend extra on lengthsman work to catch up on necessary maintenance. Cllrs were asked to consider budget and come prepared to vote next meeting.</p> | |
| 240/2018 | | All Cllrs |
| 241/2018 | <p>12. Correspondence RESOLVED: Cllrs noted the additional following e-mails & correspondence received since the last meeting (items requiring action are in italics):-</p> <ul style="list-style-type: none"> • CALC – September CALC Newsletter; CCC Working Together Programme; Solar/Wind Footway Lights; Grass Cutting; September NW Coastal Access Update; CALC Vacancy Chairmanship Trainer; 44th CALC AGM 2018; CALC Nominations and Motions to the AGM; Community Resilience Event & Cumbria Neighbourhood Watch Association AGM; Volunteers for the Independent Custody Visiting (ICV) Scheme; Community Grants; LEADER call for projects – funding to support Small & Micro Enterprises and Farm Diversification; Charles Arnold Baker 11th Edition; Friday Round-up – Training Summary; ACT AGM & Neighbourliness Works Launch; Northern Region Allotments Association Rodenticide Course; LCAS Risk Topic Update – Tree Liabilities and Cemetery/Memorial Management; Request for information; Kendal Family Sunday Fun Day; October North West Coastal Access update; ERDF Funding Rounds Open; CCTV Kirkby Lonsdale; Housing Provision SPD request; Notes from Parish Forum 10-10-18; What does World Heritage Status mean if you live or work in the Lake District. • LDNPA – Notice of Grant of Planning permission for 7/2018/5369 Fair Rigg, Far Sawrey LA22 0LW; Notice of General Permitted Development for High Loanthwaite, Outgate, LA22 0NL and for Tock How Farm, High Wray, Ambleside LA22 0JF; <i>Byelaw Exemption Application from Windermere Motor Boat Racing Club for 2019-2020</i>; Temporary Prohibition of Traffic Order 2018 – Footpaths and Bridleways in Grizedale Forest, Broughton Moor, Whinlatter Forest and Wythop Woods • SLDC – SLDC Agenda for meeting October 10th; LAP Update and Newsletter; List 20 – 8 Oct 18; Community Governance Reminder. • Anne Hall – Information on Community Governance Review • Hawkshead Parish Council – minutes of meeting September 18th; agenda and draft minutes for October 16th. • Hawkshead and Satterthwaite First Responders Team – Thank you for your support. • Amanda McCleery, Parish Liaison Officer – Welcome; Press Release – Urgent Treatment Centre; Paperwork for next SLDA Meeting November 29th. • PKF Littlejohn – Response to enquiry regarding Report not certified as complete. • Royal Mail – Raising Awareness of Scam Mail • Rural Services Network – <i>Utility Priority Services Register</i> • GNAAS – <i>Request to consider a donation</i> • Colton Parish Council – Vacancy for an experienced Clerk | |
| 242/2018 | <p>13. Next Meeting The next meeting will be on Tuesday 11th December at The Braithwaite Hall at 7.30pm.</p> | |

Meeting closed 9.05pm

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Signed & Approved by (Chair)