

**Claife Parish Council**

**Minutes of Claife Parish Council meeting  
held in the Wray Village Hall, High Wray at 7.30pm on Tuesday 29<sup>th</sup> January 2019**

Present: Cllrs (Chair) J Mallett, (ViceChair) R Bonham  
Cllrs – P Lennon; S Hilton.  
Clerk – J Heather

In attendance: 2 members of the public and District Cllr Anne Hall

Minute Number		Action By
001/2019	<b>1. Apologies</b> Apologies were received from Cllr Lewis, Cllr Brodie, PCSO Ross and J Moffat, National Trust.	
002/2019	<b>2. Requests for Dispensations</b> No requests received.	
003/2019	<b>3. Declarations of disclosable pecuniary interests in respect of Agenda items</b> None declared.	
004/2019	<b>4. Minutes</b> <b>RESOLVED:</b> Cllrs approved the minutes of 11 <sup>th</sup> December and the Chair signed those as a true record.	
005/2019	<b>5. Public Participation</b> <u>A Police report</u> was received. There were 6 calls for service in the parish since the last meeting: 2 incidences of highway disruption; 1 neighbour dispute; 2 suspicious incidents and 1 concern for welfare. The Clerk was asked to write to the PCSO to request more details. Cold callers selling cleaning materials have also been reported in Coniston; the public are warned to be vigilant and report any suspicious incidents to the Police on 101. The next Hawkshead police desk will be 12 <sup>th</sup> February 10am-12pm.  <u>No Cumbria County Council (CCC) report</u> was received.	Clerk
006/2019	<u>A report was received from Anne Hall, District Councillor (SLDC).</u> <u>Train service:</u> Northern Rail are introducing new trains on the Windermere and Furness lines, which will be more user-friendly with extra space for luggage. Starting in March, there will be 7 return trains per day Barrow-Manchester and 4 per day from Windermere. SDLC are moving to smaller <u>recycling</u> bins, and parishioners can request an extra blue bin to split cardboard and paper if needed. Cllr Bonham raised the issue of smaller wagons to access narrow lanes, are they going to become available? Cllr Hall responded that routes have been carefully accessed for safety reasons after some fatalities; safety of turning points has to be considered, but she will refer the issue to SLDC. <u>SLDC Customer Connect</u> is progressing, intended to save money and improve efficiency by moving services online, but many staff being let go, which is having a negative impact on response to phone enquiries.  <u>A National Trust (NT) report</u> was received by e-mail. Hill Top and Wray Castle reopen on 16 <sup>th</sup> February for the year, with opening pattern similar	

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007/2019	to last year. Claife Viewing Station Café is already open. Broadband installation at Wray Castle is progressing slowly, currently evaluating the options for crossing the road by Low Wray campsite entrance. If cables have to go under the road, a road closure will be required and it will take 3 months to obtain this from CCC. NT offer help with broadband installation where possible and to contribute to the Parish Plan. Cllr Hilton commented that he had contacted Openreach to raise awareness that the boxes for Wray Castle and Low/High Wray are in close proximity and that an extension from Wray Castle to Wray should be possible. He will continue to monitor with Openreach.	Cllr Hilton
008/2019	<b>6. Update on Ongoing Issues and Actions from Last Meeting</b> <u>6.1 To update on the lengthsman contract</u> <b>UNRESOLVED:</b> Deferred until a future meeting.	Cllr Lennon
009/2019	<u>6.2 To update on the opportunity for an additional defibrillator installation in High or Low Wray.</u> <b>RESOLVED:</b> Cllr Lennon has confirmed with Wray parishioners that a defibrillator is wanted. Wray Village Hall Committee is prepared to donate £100 towards it. A High Wray location is preferable, due to village demographics, and locating it in the village is preferable to Wray Castle as the village is populated largely by residents. One possible location for easy access is on the Village Hall exterior, but phone access needs to be considered. Cllr Lennon will ask Wray Village Hall Committee to contact Neil Morris, Chairman of First Responders, to discuss further.	
010/2019	<u>6.3 To review the community-led plan</u> <b>UNRESOLVED:</b> Deferred to next meeting due to Cllrs absence.	
	<b>7. Planning Applications</b>	
011/2019	<u>7.1 To consider the council's response to planning application 7/2018/5810 2 Crabtree Cottages, Cunsey LA22 0LX</u> <b>RESOLVED:</b> The council has no objection to this application.	Clerk
012/2019	<u>7.2 To consider the council's response to planning application 7/2018/5801 Fellborough, Cunsey LA22 0LT.</u> <b>RESOLVED:</b> The council has no objection to this application.	
013/2019	<u>7.3 To consider the council's response to planning application 7/2018/5819 Scutcheon House Farm, Far Sawrey LA22 0LQ.</u> <b>RESOLVED:</b> The council has no objection to this application.  The Clerk was asked to convey these responses to LDNPA.	
014/2019	<u>7.4 To note the council's response to the licensing application by Esthwaite Water Trout Fishery.</u> <b>RESOLVED:</b> In response to a number of queries by parishioners, the council made a representation to reflect parishioners' concerns about the potential for noise disturbance. Due to the holidays causing delayed notification, there was not enough time to hold an extraordinary public meeting for public discussion. The council have been invited to attend the SLDC hearing about the licence application which will be held at Kendal Town Hall on February 4 <sup>th</sup> . Cllr Bonham will represent the council.	

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	<b>8. Highways Matters</b>	
015/2019	<u>8.1 To update the list of incidents and near-misses in the parish.</u> <b>UNRESOLVED:</b> Ongoing. Cllrs will continue to keep a log.	All Cllrs
016/2019	<u>8.2 To update on council arrangements for the snowplough/gritter</u> <b>RESOLVED:</b> During the recent freeze, Cllr Mallett advised the snowplough contractor to grit the Claife routes each time Hawkshead routes are gritted. Cllr Mallett will continue to monitor.	Cllr Mallett
017/2019	<u>8.3 To update on reporting of flooding between Town End &amp; Pool Bridge</u> <b>UNRESOLVED:</b> Ongoing. The meeting at Pool Bridge with the Environment Agency (EA) was of limited help as attending Cllrs were advised it is a CCC matter and not EA responsibility. CCC Highways have suggested clearing the road drains, but there are no road drains at this location. The Clerk was asked to write to Cllr Brereton to progress the issue in conjunction with Hawkshead PC (HPC).	Clerk
018/2019	<u>8.4 To update on joining the Cumbria Strategic Flood Partnership</u> <b>RESOLVED:</b> The Clerk was asked to contact HPC regarding joint effort.	Clerk
	<b>9. Windermere Ferry</b>	
019/2019	<b>RESOLVED:</b> Despite a successful relaunch of the service, there still appears to be poor communication from CCC to ferry users. The Clerk was asked to write to CCC Highways and Cllr Brereton to request restart of the Windermere Ferry Advisory Committee as soon as possible. Cllrs were asked to share the information that parishioners who held contracts during the recent shutdown will have contracts extended for free until the end of October 2019.	Clerk All Cllrs
	<b>10. Councillor Matters</b>	
020/2019	<u>10.1 Reporting of pot holes</u> <b>RESOLVED:</b> Cllrs were advised to report all holes surrounding a pot hole, otherwise Highways would only fill in the main hole.  <u>10.2 – Flashing speed signs for Sawrey or Wray</u> <b>RESOLVED:</b> Cllr Hilton reported that the flashing speed sign being trialled in Hawkshead appeared to be having the desired effect and it might be possible to loan one for trial in Sawrey or Wray. Cllr Hilton was asked to contact Pandora Signs for further information.  <u>10.3 Update on Wray triangle</u> <b>RESOLVED:</b> Repair is complete, pending delivery of metal posts.	Cllr Hilton
	<b>11. Financial Matters</b>	
021/2019	<u>11.1 To note that the bank balance stood at £7535.66 at 31<sup>st</sup> Dec 2018.</u> <b>RESOLVED:</b> Cllrs noted the bank balance.	
022/2019	<u>11.2 To authorise payment of the following accounts:</u> <b>RESOLVED:</b> Cheques were signed for the following: <ul style="list-style-type: none"> <li>• Clerk's Salary £112.09</li> <li>• Clerk's Overtime £84.07</li> <li>• A2A Advertising – annual webhosting fee £78.00</li> </ul>	

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023/2019	<u>11.3 To review the Q119 quarterly financial report.</u> <b>RESOLVED:</b> Cllrs noted the report.	
024/2019	<u>11.4 To review &amp; approve parish council rent arrangements for 2019-20</u> <b>RESOLVED:</b> The Clerk was asked to raise invoices for the parish council tenants and send to tenants.	Clerk
025/2019	<u>11.5 To approve the increase to Clerk's hourly rate to £9.77/hr from 01-Apr-19 as advised by NALC.</u> <b>RESOLVED:</b> Cllrs approved the pay increase.	
306/2018	<p><b>12. Correspondence</b> <b>RESOLVED:</b> Cllrs noted the additional following e-mails &amp; correspondence received since the last meeting (<i>items requiring action are in italics</i>):-</p> <ul style="list-style-type: none"> <li>• <b>CALC</b> – Developing your skills programme Jan -Jul 2019; Dec 2018 Newsletter; Safety Advisory Group Meetings; <i>Dec Newsletter – Payscales for 2019-2020</i>; Cumbria Art and Culture Network; <i>LDNP Local Plan Review</i>; Buckingham Palace Garden Parties 2019; LDNPA digital planning applications; Emergency First Aid at Work – 6-Mar-19; December NW Coastal Access update; Section 137; CALC Office Move; Message from Cumbria's PCC – Council Tax Consultation; Kendal Town Council – Vacancy; £300,000 available for rural projects from The Prince's Countryside Fund; <i>Parish fraud alert!</i>; SLDC Review of Standards Arrangements; <i>Feedback on LDNPA Move to Digital Planning Consultation</i>; Friday round-up; Loneliness: Call for Evidence; January NW Coastal Access; Toilet Cleaning &amp; Maintenance Question.</li> <li>• <b>LDNPA</b> – Event Notification: Epic Man Windermere 2-Jun-19; End of Year Update; Response re oversight of planning application T/2018/0172; Notification of planning decision: Granted for 7/2018/5655; Event Notification: Lakes in a Day – 12-Oct-19; Event Notification: Cumbrian Cracker Sportive – 7-Nov-19; Malcolm Wilson Rally and footpath/bridleway closures in Grizedale, Broughton Moor, Whinlatter &amp; Wythop Woods.</li> <li>• <b>National Trust</b> – LIP SLDC Funding.</li> <li>• <b>SLDC</b> – <i>LIPs Evaluation Form</i>; List 24–10-Dec-18; Request form for the 2018-19 Electoral Register; <i>Parish Remuneration Panel Report 2019-20; 2019/20 Parish Precept</i>; Standards Arrangements. Esthwaite Fishery Licence Application -Reply from Applicant, <i>Notice of Hearing &amp; Regulation 8 form</i>; List 01–07-Jan-19; List 02–21-Jan-19; <i>Report for Esthwaite Hearing</i>; Great British Spring Clean &amp; Great Cumbrian Litter Pick.</li> <li>• <b>Hawkshead PC</b> – agenda, minutes for Dec 18<sup>th</sup>; agenda for Jan 15<sup>th</sup>.</li> <li>• <b>Amanda McCleery, Parish Liaison Officer</b> – Paperwork for March 7<sup>th</sup>.</li> <li>• <b>District Councillor Anne Hall</b> – Train service update.</li> <li>• <b>ARBMap Ltd</b> – Parish Council Tree Liability Survey.</li> <li>• <b>HMRC Digital Communications</b> – Information for employers.</li> <li>• <b>Napthens solicitors</b> – <i>Re: Claife Parish Council.</i></li> <li>• <b>PSN</b> – Newsletters Dec-18; Jan-19; <b>Scribe</b> – Accounts Training.</li> <li>• <b>Secretary, Malcolm Wilson Rally</b> – Malcolm Wilson Rally 9<sup>th</sup> March</li> <li>• <b>Fred Whitton Challenge</b> – 2019 road closure notice 12<sup>th</sup> May</li> <li>• <b>A2A Advertising</b> – Invoice for Annual web hosting fee.</li> <li>• <b>Tim Farron's office</b> – notifications of MP's surgeries</li> </ul>	
307/2018	<p><b>13. Next Meeting</b> The next meeting will be on Tuesday 12<sup>th</sup> March at the Braithwaite Hall at 7.30pm.</p>	

Meeting closed 8.27pm

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Signed & Approved by (Chair)

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