

Claife Parish Council

**Minutes of the Annual Meeting of Claife Parish Council
held in the Braithwaite Hall, Far Sawrey at 7.30pm on Tuesday 14th May 2019**

Present: Cllrs (Chair) J Mallett, (ViceChair) R Bonham
Cllrs – A Brodie; P Lennon; S Hilton, C Lewis
Clerk – J Heather

In attendance: 1 member of the public

Minute Number		Action By
090/2019	1. Election of Chairman RESOLVED: Cllr Mallett was proposed by Cllr Brodie; seconded by Cllr Bonham. All voted in favour.	
091/2019	2. Appointment of Vice Chairman RESOLVED: Cllr Lennon proposed Cllr Bonham; seconded by Cllr Hilton. All voted in favour.	
092/2019	3. Apologies No apologies were received.	
093/2019	4. Requests for Dispensations No requests received.	
094/2019	5. Declarations of disclosable pecuniary interests in respect of Agenda items No declarations received.	
095/2019	6. Minutes RESOLVED: Cllrs approved the minutes of 30 th April and the Chair signed those as a true record.	
096/2019	7. To appoint representatives to outside bodies RESOLVED: It was proposed by Chair and seconded by Cllr Hilton that all representatives remain appointed to their current positions, i.e. Cllr Mallett at The Braithwaite Hall Trust; Cllr Hilton at the Hawkshead Market Hall Trust; and Cllr Bonham at the Hawkshead Grammar School Foundation. It was further proposed by the Chair, and seconded by Cllr Bonham that Cllr Brodie would represent the council on the Windermere Ferry Advisory Committee when it is reformed.	
097/2019	8. To appoint committees and sub-committees 8.1 RESOLVED: The local housing sub-committee was confirmed as Cllr Mallett, Cllr Bonham & Cllr Lewis.	
098/2019	8.2 RESOLVED: Cllr Brodie was confirmed as lead on initiatives from the Community-Led plan.	
	9. Public Participation <u>No Police report</u> was received. <u>No County Council (CCC) report</u> was received.	

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099/2019	<p><u>SLDC reports</u> were received from Cllr Hall and Cllr Coward. Cllr Coward will bring new Cllr Ian Wharton to a future meeting.</p> <p><u>A National Trust (NT)</u> report was received with apologies from John Moffat. Cllr Brodie stated that the description of the Bridleway on the NT website has been addressed and it is now clear that its partly on-road. Cllr Hilton is continuing to discuss with NT whether customers other than Wray Castle can use the new bandwidth, as many of these are NT customers.</p> <p>Cllr Mallett raised the question of whether planning permission for the entry hut at Hill Top was for a limited period. Cllr Brodie volunteered to look into the planning application.</p>	Cllr Brodie
<p>100/2019</p> <p>101/2019</p> <p>102/2019</p> <p>103/2019</p> <p>104/2019</p> <p>105/2019</p> <p>106/2019</p> <p>107/2019</p> <p>108/2019</p>	<p>10. Update on Ongoing Issues and Actions from Last Meeting</p> <p><u>10.1 To update on the lengthsman contract</u> RESOLVED: A draft contract has been drawn up. Clerk to add rate & hours, note that timing is flexible, and get it to the lengthsman. The Clerk was also asked to follow up whether additional funding from SDLC is available, either via Cllr Hall or CALC's Amanda McCleery.</p> <p><u>10.2 To update on local housing</u> RESOLVED: A resident has offered some land for local housing. Cllr Bonham to set up a meeting with the Lakeland Housing Trust. Local housing developments is aligned with the LDNPA Local Plan housing strategy, and affordable housing for local residents is still a need in Claife.</p> <p>10.3 <u>To update on 2019 priority and community-led plan initiatives:</u> 10.3.1 <u>Registration and management of council land</u> RESOLVED: Ongoing.</p> <p>10.3.2 <u>Tree management – organisation of a tree surgeon's report</u> RESOLVED: Clerk to ask Andrew Ransome for recommendation, and contact Cllr Lewis's recommendation to obtain two quotes. A tree survey is required on the council's land at Ash Landing, Lake Bank, Chapel Cottage garden; Tarn Hill playground & the Memorial trees.</p> <p>10.3.3 <u>Written procedures for Lengthsman & snowplough</u> RESOLVED: Procedures for the lengthsman are written into the new contract. Procedure for the snowplough is ongoing.</p> <p>10.3.4 <u>Improvement, on safety grounds, to the entrance at Hill Top</u> RESOLVED: The expected report from CCC Highways has not yet been received. Cllrs agreed to continue to document and record parking and traffic incidents near Hill Top.</p> <p>10.3.5 <u>Dog fouling & litter collection</u> RESOLVED: Ongoing.</p> <p>10.3.6 <u>Ongoing log of parking problems & highway incidents</u> RESOLVED: Cllrs will continue to document and record incidents in the parish. Cllr Hilton stated that the council has been offered the loan of a speed sign (advisory speed limit) free of charge. Cllrs welcomed the offer and agreed that initially it would be used in Wray on the road from Hawkshead, but can be moved around if desired. Cllr Lewis asked Cllr Hilton to check whether the sign company or the council cover the insurance.</p> <p>10.3.7 <u>Continue to seek non-participating landowner support to complete the Claife Bridleway</u> RESOLVED: Ongoing.</p>	<p>Clerk</p> <p>Cllr Bonham</p> <p>Clerk</p> <p>Clerk</p> <p>All Cllrs</p> <p>Cllr Hilton</p>

	11. Planning Applications	
109/2019	<p><u>11.1 To consider the council's response to planning application 7/2019/5194 Flat 1, Dub Howe Farm, Near Sawrey LA22 0LE</u></p> <p>RESOLVED: The council expressed concern that the proposed houses would not be suitable for local occupancy due to their size and estimated value. The LDNPA local plan supports the development of local affordable housing. The council objects to the application on the following grounds: 1) the houses are unlikely to be suitable for local occupancy or affordable for local residents 2) 4-5 bedroom houses are unlikely to be suitable for young families and single occupants 3) the additional land that has been purchased was agricultural land and is being assigned for gardens, and change of use was not included in the application, and 4) the design is not in keeping with local vernacular architecture.</p>	Clerk
110/2019	<p><u>11.2 To consider the council's response to the Local Plan Review, due by June 3rd.</u></p> <p>RESOLVED: The council had nothing further to add to their previous response.</p>	
111/2019	<p>RESOLVED: The clerk was asked to expedite ordering a digital projector for viewing planning applications at meetings.</p>	Clerk
	12. Highways Matters	
112/2019	<p><u>12.1 To agree an approach to deal with the deteriorating road surfaces at Stones Lane, Near Sawrey and Cuckoo Brow Lane, Far Sawrey.</u></p> <p>RESOLVED: The Clerk was asked to write to CCC Highways contact Karen Dockery and County Cllr Brereton to explain the problems on both lanes and request repair and resurfacing. Cllr Brodie will supply details to the Clerk.</p>	Clerk & Cllr Brodie
	13. Windermere Ferry	
113/2019	<p>RESOLVED: The council has received a note from a member of the public regarding various recent operational issues he has observed on the ferry. Cllrs expressed concern over the issues raised and noted that this was one of many complaints that has been received by the council. The Clerk was asked to write to CCC Highways to pass on the concerns and request a response as to how they will be addressed in the near-term, furthermore, to stress that this is the reason why Claife PC needs to be represented on the Advisory Committee. Cllrs requested that the Clerk also send the email to County Cllr Brereton, Cumbria Tourism, NT, Windermere Town Council and the Lake Administration Committee.</p>	Clerk
	14. Matters Arising	
	No matters arising.	
	15. Councillor Matters	
114/2019	<p>RESOLVED: Cllr Brodie noted that there will be a several day road closure around Aug 10th on the bridleway on Ghyll Bank estate.</p>	
	16. Financial Matters	
115/2019	<p><u>16.1 To approve the bank reconciliation for 2018/19.</u></p> <p>RESOLVED: Cllrs approved the bank reconciliation.</p>	

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116/2019	<u>16.2 To approve the financial accounts for 2018/19</u> RESOLVED: Cllrs approved the financial accounts.	
117/2019	<u>16.3 To agree appointment of the internal auditor</u> RESOLVED: Clerk confirmed that Bill Marshall will kindly carry out the internal audit for the council. <u>16.4 To authorise payment of the following accounts:</u> RESOLVED: Cheques were signed for the following: <ul style="list-style-type: none"> • Clerk's Salary £117.24 • Clerk's Overtime & expenses £151.44 • Napthens solicitors £1292.16 	
118/2019	RESOLVED: The Clerk was asked to request clarification from Napthens about an unclear item on the billing statement.	Clerk
119/2019	17. Correspondence RESOLVED: Cllrs noted the additional following e-mails & correspondence received since the last meeting (<i>items requiring action are in italics</i>): <ul style="list-style-type: none"> • CALC – Policy E-Briefing PC7-19 Traffic Commissioners; Summer Conference 22.06.19; Cumbria Action for Health 30.04.19; Cumbria Action for Health 08.05.19; • SLDC – Weekly List 06 29.04.19; Agenda for Annual Meeting 21.05.19 • LDNPA – Regulation 19 Publication of Pre-Submission Local Plan • Rural Services Network – – Funding Digest May 2019; Rural Bulletin – 08.05.19 Rural Bulletin – 14.05.19 • Parish Online – Upgrade Notification; News & Updates • Amanda McCleery – Minutes of Meeting with Parish Councils 07.03.19 • Napthens – Invoice 02.05.19 • Member of the Public – Windermere Ferry 	
120/2019	18. Next Meeting The next meeting will be held on Monday June 24 th at High Wray Hall at 7.30pm.	

Meeting closed 8.50pm

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Signed & Approved by (Chair)

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