

CLAIFE PARISH COUNCIL

Minutes of Parish Council Meeting Held at

High Wray Village Hall, High Wray at 7.30pm on Tuesday 14th January 2025.

Attendees; Cllrs A Brodie (Chair and Acting Clerk), S Hilton (Vice Chair) M Stanton (Acting Responsible Financial Officer) S Denyer, J Whitworth and two members of the public

1/2025 Apologies

None Received

2/2025 Declarations of Interest and Requests for dispensations to speak or vote on any item on the agenda by elected or co-opted members.

None Received

3/2025 Resolved Council approved the minutes of the meeting held on 3/12/2024 as a true record

4/2025 Public participation;

a)Reports:

i Police; No reports received

ii Unitary Councillor; No reports received

iii National Trust; Letter received confirming plans for Wray Castle Building being shut for 2025. Café, toilets and grounds will remain open.

b) Representations from members of the public

Resident was concerned about the reliability and economic viability of the Ferry and asked what action Council has taken to express concerns to the Unitary Authority. A Brodie confirmed there have been no formal meetings.

5/2025 Lower Ward Councillor vacancy

Resolved David Knight was co-opted onto the council.

6/2025 Councillor matters

Concern was raised about parishioners now only being allowed one permit per household/car for Hawkshead village squares which though outside the parish boundary is the nearest place for local medical services and grocery shops.

7/2025 Report on recruitment of Parish Clerk and Responsible Finance officer

I. CALC are considering a pilot for a digital clerk on a locum basis using Microsoft Teams to join Council meetings. To enable this, Council would need internet connectivity within meeting venues and online banking. Mobile data signal is available at both halls and a move to internet banking to be considered (see agenda item 14c). A new laptop will be required as Clerk's laptop cannot be upgraded to Windows 11.

II. Based on Cllrs experience of taking on the role of Clerk and RFO, advice from other Clerks and CALC, an increase in salary and hours was proposed.

Resolved Clerk/RFO salary offer LC1(17) or LC2(18) depending on experience.

Resolved Number of hours offer for Clerk/RFO, 416 per annum

III **Resolved** Clerk to update advertisements

Other advertising locations to be considered;

Resolved Linked-in Cllr Denyer. WandF Council website Cllr Brodie

IV **Replacement laptop;** Cllr Stanton, reported that final requirements will depend on whether a digital or face to face clerk is recruited. Estimated cost £600-£1k

Signed by.....date.....

8/2025 Highways and gritting

- I. Hawkshead pilot gritting proposal is still being negotiated. Unlikely to happen this winter
- II. Impact report on ungritted roads in parish. Cllr Whitworth (Low Wray) reported that after snow fall on the Saturday it took 5 days before a parishioner's carer could get through
Grit bins. Noted the new telephone number to request bins to be refilled 03003733306 or use highways website. Request to refill bins at Wray Castle and Cuckoo Brow Lane submitted.
- III. A new Grit bin has been installed at Low House, Near Sawrey.
- IV. Pothole reporting;
Members of public and Councillors able to report potholes on WandF website, Streets and Parking.
Councillors provided with additional reporting advice to ensure Clerk has record of reports. **Resolved**, details to be provided by Clerk
Resolved Councillors to monitor and report on specific roads in Parish
- V. Windermere Ferry
(a) To note planned suspension of service from Jan 27th for 2-3 weeks.
(b) **Resolved** Clerk to write to Cllr Pender to request meeting about impact of closure, affordability and replacement.

9/2025 Management of Parish Council land

- I. Tree felling licence application has been made for trees at Lakebank Esthwaite land. Ash landing, no felling licence required for the 2 trees to be felled. R Tanner of the National Trust has offered to fell as they are working on tree felling on neighbouring land and will have equipment on site.
- II. Litter at Lakebank Esthwaite land. **Resolved**; Clerk to contact Graythwaite Estate regarding future management of Esthwaite water which borders Parish Land.
- III. Footpath signage at Tarn Hill. **Resolved** Cllr Hilton to provide directional footpath sign options for next meeting.

10/2025 Registration of Parish Council land:

Napthens and Thirdfort Identity checks. **Resolved** Chair and Vice Chair to provide details to Thirdfort.

11/2025 Attendance of CALC Training courses resolved:

Trees 22/1/2025 Cllr Brodie
Common land and village greens 11/2/2025 and 18/2/2025 Cllr Denyer
Effective Councillor 13/5/2025 and 20/5/2025 Cllr Knight

12/2025 Planning Applications

- a) The following planning applications were considered:-
- I. T/2024/0222 Courier Cottages, Near Sawrey, Ambleside LA22 0LF T1 Goat Willow, pollard to 2 metres and maintain as pollard. **Resolved** No Objections
- II. 7/2024/5726 1, Woodrose Mews, Peaks Barn, Near Sawrey, Ambleside Proposed single storey rear extension forming garden room and enclosing of existing porch structure.
Resolved Support
- b) To note planning decisions made since the last meeting.
- I. T/2024/0174 Hill Top House, Near Sawrey, Ambleside LA22 0LF Fell sycamore, Scotts Pine and holly, crown lift yew. Permission granted.
- II 7/2024/5634 High Wray bank, High Wray, Ambleside, LA22 0JD Erect a garden shed with log store. Certificate of Lawfulness granted.

Signed by.....date.....

13/2025 Financial Matters

- a. To note the bank balance on January 6th 2025 was £23,407.87
- b. Following payments were authorised
 - i. Postage and stationery, Cllr Brodie..£47.26
 - ii. A2 A Advertising Ltd
 - Annual web hosting fee.....£75.00 + vat £15.00
 - Annual SSL CERT£40.00 + vat . £8.00
 - Total net amount£115.00
 - Total vat£23.00
 - Invoice total..... £138.00
 - iii. Hire of High Wray Village Hall for; 5th March, 28th May, 20th August, 12th November 2024.....Invoice total £40.00.
- c. **Resolved** to Change type of Cumberland Building Society account to Business Current Account Option B with internet banking.
- d. **Naphens/Thirforth identity check payment**; noted fee per person to be checked is £20.00 + vat and this will be added to final bill for land registration.

14/2025 Date of next meeting, 7.30 pm Feb 25th 2025 at The Braithwaite Hall, Far Sawrey.

Signed by.....date.....