

Claife Parish Council
Minutes of Parish Council Meeting held at Braithwaite Hall
on Tuesday 14th June 2022

Attendees: Parish Councillors A Brodie (Chair), K Keighley, P Lennon, J Whitworth, M Wyburn & Parish Clerk L Prescott

057/2022 **Apologies**

Apologies were received and accepted from Parish Councillor S Hilton.

058/2022 **Requests for Dispensation**

None received.

059/2022 **Declarations of Interest**

None received.

060/2022 **Minutes**

Resolved The council approved the minutes of the last meeting held on 3rd May 2022.

061/2022 **Public Participation**

a) No reports were received from the following:

- i) Police
- ii) County Councillor
- iii) District Councillor
- iv) National Trust

b) Members of the Public
None.

062/2022 **Councillor Matters**

Councillor Brodie advised that a member of the public had raised concerns regarding the dangerous condition of trees at Cragg Wood on Wray Road, where the public have access. The National Trust is working on clearing the storm damaged trees. Councillor Brodie also reported that a tree on National Trust land on the edge of the Ash Landing track by Windermere, had fallen onto private land and damaged a fence. She undertook to report it to the National Trust.

063/2022 **Updates on Ongoing Issues and Actions**

a) Refurbishment of Near & Far Sawrey Noticeboards

Councillor Hilton has advised that the work on the Near Sawrey notice board is now complete, the only area with any rot was the roof which has now been repaired and covered with a material used for flashing which should stop further problems, all fixings replaced with stainless steel. The Clerk reported that she has obtained details and prices for a non-timber replacement for the Far Sawrey Noticeboard, which will be more resistant to weather damage.

Resolved To purchase a noticeboard with 2 glazed sections, one to be locked and one to be unlocked. A minimum of 4 keys for the locked side. To defer the decision on adding a header until the frame has been checked to ensure it would fit. The signage on the header to be deferred until a decision is made on the header.

b) Lengthsman Recruitment

The Clerk reported that no applications have been received for this vacancy. Councillor Brodie reported that Hawkshead Parish Council have not received any applications for their vacancy. Councillor Brodie is going to cut back the footpath route by Esthwaite Lake. Drains can be reported to Cumbria Highways.

Resolved To circulate details of the current vacancy to consider setting priorities or any other amendments.

064/2022 **Council Land**

a) Land Registration/Valuation

To defer to the next meeting.

b) Agreements between Parish Council and Tarn Hill Trustees

No report.

Initialled Date

065/2022 **New Agenda items**

a) New Windermere Ferry Engagement

Councillor Brodie reported that she had attended the Engagement event in Windermere where there was a display and presentation on the proposals for the new ferry. The requested additional Engagement event will take place on 23rd June in Hawkshead Market Hall with a display in the afternoon and a presentation from 6 pm. The current focus is on the new ferry which has a larger capacity, with an onboard toilet and powered by electricity. The land infrastructure will be dealt with at a later date. Eon are installing a new substation at Ferry Nab Car Park and there will be car charging points in the Car Park. The estimated cost of the new ferry is £6 million. There is no guarantee that the new Unitary authority will take on this project. The last meeting of the Windermere Ferry Advisory Group will take place in September 2022, but she hopes there will be a continuing dialogue with the new authority. The replacement cables for the existing ferry are to be fitted on 15th June. She will continue to keep the Parish Council informed.

Resolved To consider further at the next meeting following the Engagement event.

b) Parish Emergency Plan

The Clerk reported that CALC are contacting Parish Councils to ask whether they have an Emergency Plan in place. No Emergency Plan is currently in place for Claife Parish and the options are to prepare a basic plan (with contact details and place of refuge) or a full plan (with details of all the relevant facilities and contacts available).

Resolved

- i) To prepare the basic plan first, with details being considered at the next meeting.
- ii) To prepare a full plan thereafter.
- iii) Councillors will investigate local contacts and gather local information.
- iv) The Clerk will circulate the basic plan template, plus a copy of another Parish Council's Emergency Plan for information.

066/2022 **Planning Applications**

a) The following planning applications were considered:

- i) T/2022/0078. Sawrey Knotts, Far Sawrey, Hawkshead, LA22 0LG. Crown reduction by 4m to suitable growing points x 3 oaks (O1, O2 & O3). Crown reduction by 3m to suitable growing points x 2 birch (B1 & B2). Reduce cypress by 2,5m and shape (C1).

Resolved No objections.

- ii) T/2022/0080. Lakefield, Near Sawrey, Ambleside, LA22 0JZ/ T1 Lime Tree - reduce by 2-3 metres; T2 Elm Tree – remove.

Resolved No objections.

b) The following Planning Decisions were noted:

- i) 7/2022/5107/8. Telecomms Mast Wray Castle, Low Wray, Ambleside, Cumbria. Proposed upgrade of an existing base station. Granted with conditions relating to plans and removal once obsolete or redundant.
- ii) T/2022/0033. Firbank, Far Sawrey, Ambleside, Cumbria, LA22 0LQ. 1 x Sycamore sapling and 1 x Cypress tree (listed within G1 in notification) - Fell to ground level. 1 x Group of Western Red Cedar trees (listed as G2 in notification) - Fell to ground level. 2 x Beech trees (listed as G3 in notification) - Reduce and rehsape by up to 2.5 m. 1 x Beech tree (listed as T2 in notification) - Fell to ground level. 1 x Beech tree (listed as T3 in notification) - Prune to previous pruning points. 1 x Sycamore tree (listed as T4 in notification) - Fell to ground level. No objection.
- iii) 7/2022/5294 (Notification of Intention (Agricultural, Q6g)). Town End, Colthouse, Cumbria. Alteration of an existing road. Prior Approval Not Required (NOI).

067/2022 **Financial Matters**

a) Audit 2021/22

i) Certificate of Exemption

The Clerk reported that as the Income and the Expenditure were both under £25,000 the Parish Council qualifies for a Certificate of Exemption.

Resolved The Certificate of Exemption 2021/22 was approved unanimously and was signed by Chairman and Responsible Financial Officer (Parish Clerk).

ii) Internal Audit Report 2021/22

The Clerk reported that the Internal Auditor has approved the Parish Council Accounts for 2021/22.

iii) Annual Governance Statement 2021/22

Resolved The Annual Governance Statement 2021/22 was approved unanimously and was signed by the Chairman and the Parish Clerk.

iv) Accounting Statements 2021/22

Resolved The Accounting Statements 2021/22 were approved unanimously and was signed by the Chairman.

b) Bank Balance

Noted that the bank balance at 30 April 2022 was £17,221.01

c) Payments

Resolved To authorise payment of the following account:

Internal Audit (2021/22) Mrs J Hartley £75.00

068/2022 **Highways**

a) Highways items to be reported

Councillor Lennon reported that a local contractor had cut back around the triangle at High Wray, the Village Hall have agreed to pay him for this but she asked whether the Parish Council might be prepared to make a contribution to the future costs.

Councillor Brodie reported that the memorial trees will need to be cut back.

Councillor Keighley reported faded white lines on ferry hill, which she will report to Cumbria Highways.

b) Highways items reported

EI/4765	Road sign damaged on B5285 Far Sawrey	Completed?
EI/19340	Pothole between B5286 and Low Wray	Completed
EI/21611	Drain next to Grit Box on B5285 at bottom of Cuckoo Brow Lane	Assigned to Highways Team
EI/21616	Lane eroded by water at bottom of Cuckoo Brow Lane	Assigned to Highways Team
EI/23846	Road junction markings faded / washed out . Junction of Stones Lane, Near Sawrey with B5285	Completed
EI/23783	Road surface deteriorating with multiple pot holes developing. B5285 near Sawrey House Hotel	Assigned to Highways Team
EI/23796	Road surface from Belle Green to the entrance to the last house on the left of the lane.	Assigned to Highways Team
EI/23823	Passing place sign broken off post and other one unreadable, B5285 between Near and Far Sawrey.	Assigned to Highways Team
EI/23831	White lines at road junctions on B5285 in Near and Far Sawrey are faded / washed away and need replacing.	Completed
EI/39463	Sunken grid and pothole obscured by water accumulation	Completed
EI/41426	Rubber Road side bollard marker damaged B5285 between Black Beck Bridge and Near Sawrey.	Assigned to Highways Team
EI/41418	Re-report of item EI/21611 claimed completed	Closed
EI/59501	Near Tock How Farm High Wray (watering trough). Huge deep dangerous pothole already reported several times	Completed

Resolved Noted EI/4785, EI/23846 and EI/23831 are not completed as stated on HIAMS.

c) Purchase of safety items in relation to highways problems

The Clerk reported that Cumbria Highways agreed to the purchase and use of highways cones but advised that potholes etc should be reported as usual. She has obtained details of a range of possible cones.

Resolved To purchase 5 large cones and deliver to Councillor Whitworth.

069/2022 **Correspondence (for information only)**

The circulated correspondence was noted.

070/2022 **Date of Next Meeting**

Noted that the next Parish Council meeting will take place at 7.30pm on Tuesday 19th July 2022 at High Wray Village Hall.

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Signed & Approved by (Chair)

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Date

Initialled Date