

## Claife Parish Council

### Minutes of Claife Parish Council meeting held in the Braithwaite Hall, Far Sawrey at 7.30pm on Tuesday 12<sup>th</sup> March 2019

Present: Cllrs (Chair) J Mallett, (ViceChair) R Bonham  
Cllrs – A Brodie; P Lennon; S Hilton, C Lewis  
Clerk – J Heather

In attendance: 1 member of the public

Minute Number		Action By
028/2019	<p><b>1. Apologies</b> Apologies were received from John Moffat, National Trust (NT). And Anne Hall, District Councillor.</p>	
029/2019	<p><b>2. Requests for Dispensations</b> No requests received.</p>	
030/2019	<p><b>3. Declarations of disclosable pecuniary interests in respect of Agenda items</b> Cllr Mallett and Cllr Hilton declared an interest in item 7.2 as Trustees of the Braithwaite Hall.</p>	
031/2019	<p><b>4. Minutes</b> <b>RESOLVED:</b> Cllrs approved the minutes of 29<sup>th</sup> January and the Chair signed those as a true record.</p>	
032/2019	<p><b>5. Public Participation</b></p> <p><u>No Police report</u> was received.</p> <p><u>No County Council (CCC) report</u> was received.</p> <p><u>A report was received from Anne Hall, District Councillor (SLDC)</u> regarding follow up to items raised at the previous meeting, namely recycling in difficult access areas - SDLC are keen to allow as many residents as possible to be part of the scheme and are keen to work with residents to find a suitable place near their homes. Cllr Bonham volunteered to put the SLDC contact details in the Esthwaite Link with a note that residents can also get in touch with the parish council.</p> <p><u>A National Trust (NT) report</u> was received. NT properties were opened for half-term and are now open for the season. Cllr Lennon raised a concern about parking issues at Wray: on the Thursday of half-term (21<sup>st</sup> February) Wray Castle carpark was full and additional cars were being parked on the public roadside outside the castle making it very difficult to pass – a photographic record is available.</p> <p>Forestry Commission (FC) advice was received that tree thinning work will be undertaken in Claife during March, and that timber lorries have to go north along the approved timber transport route. Timber lorries observed off this route should be reported to the FC (time and wagon colour will help with identification). A Cllr commented that timber lorries have been observed off the approved route (recorded on a dashcam),</p>	Cllr Bonham

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033/2019	but it is uncertain that these were FC loads. The timber load off-route may have resulted from the Wray Castle parking problem: Cllrs to compare dash-cam footage date with parking photograph date to establish possible causation, and if so, report to the NT.	Cllrs
	<b>6. Update on Ongoing Issues and Actions from Last Meeting</b>	
034/2019	<u>6.1 To update on the lengthsman contract</u> <b>RESOLVED:</b> Cllr Bonham will follow up with Cllr Hall about funding allocated to Hawkshead PC for the lengthsman, and request that Claife PC receive the same amount. The Clerk will also contact Amanda McCleery, CALC Parish Liaison Officer, about funding. A lengthsman contract will be put in place after the April precept has been received, for approval at the April PC meeting. Cllr Mallett will contact Hawkshead's lengthsman, and identify drains for clearing and areas of saplings for removal.	Cllr Bonham Clerk Cllr Mallett
035/2019	<u>6.2 To update on flashing speed signs for Sawrey and Wray</u> <b>RESOLVED:</b> Signs considered to be too expensive to pursue.	
	<u>6.3 To review the community-led plan, and:</u>	
	6.3.1 <u>Identify which issues are outstanding, still relevant and should be pursued in 2019;</u>	
	6.3.2 <u>Invite councillors to lead on outstanding issues; confirm councillors for ongoing items.</u>	
	<b>RESOLVED:</b>	
036/2019	<i>Lengthsman &amp; snowplough:</i> a written procedure will be put in place to cover call out procedure and routes taken.	Clerk & Cllr Mallett
037/2019	<i>Improving the entrance to Hilltop</i> will be followed up in coordination with the NT	Cllr Brodie
038/2019	<i>Dogfouling &amp; litter collection</i> Cllr Brodie	Cllr Brodie
039/2019	<i>Parking problems at Near Sawrey/Wray</i> – a working group will be started and parishioners will be asked to report dates, times, and photos where possible.	Cllrs Lennon & Lewis
040/2019	<i>Claife Community-Led Bridleway</i> – To continue to seek support from non-participating landowners for completion of bridleway in the interests of safety, community and visitor benefit. <i>Housing</i> – see later.	Cllr Brodie
	<u>6.4 To agree a list of priorities for Claife PC to address in 2019</u>	
041/2019	<b>RESOLVED:</b> Cllrs agreed that as well as the plan issues noted above, all parish council land needs to be registered and a management plan created. Due to recent tree damage in the parish, it was also agreed that a tree surgeon report was required on any trees considered at risk, for insurance purposes. The Clerk was asked to look into the timing of the last tree surgeon's report for next meeting.	Clerk & Cllr Brodie
	<b>7. Planning Applications</b>	
042/2019	<u>7.1 To note the council's response to planning application 7/2019/5027 The Bield, Cunsey LA22 0LT</u> <b>RESOLVED:</b> The council had no objection to this application and the Clerk conveyed this informal response to LDNPA.	

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043/2019	<u>7.2 To consider the council's response to tree work application T/2019/0030 The Braithwaite Hall, Far Sawrey LA22 0LQ</u> <b>RESOLVED:</b> The council supports this application. The Clerk was asked to convey this response to LDNPA.	Clerk
044/2019	<u>7.3 To consider the council's response to planning application 7/2019/5084 Fellborough Cottage Boathouse, Cunsey LA22 0LT</u> <b>RESOLVED:</b> The council has no objection to this application. The Clerk was asked to convey this response to LDNPA.	Clerk
<b>8. Highways Matters</b>		
045/2019	<u>8.1 To update the list of incidents and near-misses as compiled by Councillors</u> <b>RESOLVED:</b> Cllrs agreed to add any new incidents to the list being compiled by Cllr Lewis (minute 039/2019).	Cllrs
046/2019	<u>8.2 To update on the reporting of flooding between Town End and Poole Bridge</u> <b>RESOLVED:</b> Flooding has not been fixed but markers are now installed on the damaged side of the road which helps with motorists' safety.	
047/2019	<u>8.3 To agree what further action is required for the road surface on Cuckoo Brow Lane and Stones Lane</u> <b>RESOLVED:</b> Cuckoo Brow Lane has been reported on the Highways website and will be raised to Highways Management level as the damage has worsened considerably since the water main was damaged by a tree fall. Stones Lane damage has also been reported. Cllr Brodie will continue to pursue.	Cllr Brodie
<b>9. Windermere Ferry</b>		
048/2019	<b>RESOLVED:</b> The ferry is out of service for scheduled maintenance for "at least 3 weeks" from March 4 <sup>th</sup> . No response was received to the previous council request to restart the Windermere Ferry Advisory Committee. The Clerk was asked to e-mail Cllr Brereton again.	Clerk
<b>10. Matters Arising</b>		
049/2019	<u>10.1 To discuss local housing needs</u> <b>RESOLVED:</b> Some land may be available to be donated for local housing needs. A site visit will be arranged. Cllrs Mallett, Bonham & Lewis agreed to form a sub-committee to lead further discussions.	Cllrs Mallett, Bonham & Lewis
050/2019	<u>10.2 To agree what action is required regarding the signs on the parish council land at Esthwaite Water</u> <b>RESOLVED:</b> White signs claiming to be from Claife Parish Council have been nailed to the trees on the council land at Lake Bank, Esthwaite, however these signs were not requested or authorised by the council. Cllr Bonham to investigate issue with local parishioners and return to next meeting.	Cllr Bonham

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051/2019	<p><u>10.3 To agree what action is required regarding the complaint received by the NT about their publicity for the off-road path between Hawkshead and Hill Top</u>  <b>RESOLVED:</b> Cllr Brodie reported on correspondence from Paul Farrington (NT) regarding a complaint from a member of public about the misleading nature of the NT promotion of the Community led bridleway between Hawkshead and Near Sawrey. Cllr Brodie reported that NT Hill Top website referred to path being “ complete” and a “ safe” route. The path is not complete and though the route is now safer it is not safe. Cllr requested that changes be made to NT website as soon as possible. No changes to website had been made to date and this was a cause for considerable concern. The Clerk was asked to write to NT to ask them to change website as quickly as possible.</p>	Clerk
052/2019	<p><b>11. Councillor Matters</b>  No Councillor matters were raised.</p>	
053/2019	<p><b>12. Financial Matters</b>  12.1 <u>To note that the bank balance stood at £7,429.50 at 31<sup>st</sup> Jan 2019.</u>  <b>RESOLVED:</b> Cllrs noted the bank balance.</p>	
054/2019	<p>12.2 <u>To authorise payment of the following accounts:</u>  <b>RESOLVED:</b> Cheques were signed for the following:</p> <ul style="list-style-type: none"> <li>• Clerk’s Salary £224.18</li> <li>• Clerk’s Overtime £28.02</li> <li>• Clerk’s Expenses £3.51</li> <li>• Snowplough/gritter invoice £306.00</li> </ul>	
055/2019	<p>12.3 <u>To note the receipt of annual rent of £10 for the council land rented to Chapel Cottage</u>  <b>RESOLVED:</b> Cllrs noted receipt of the rent.</p>	
056/2019	<p><b>13. Correspondence</b>  <b>RESOLVED:</b> Cllrs noted the additional following e-mails &amp; correspondence received since the last meeting (<i>items requiring action are in italics</i>):-</p> <ul style="list-style-type: none"> <li>• <b>CALC</b> – Cumbria Arts and Culture Network Ebulletin; Friday Round-Up; February Newsletter; 125 Years of Parish Councils; <i>Making Tax Digital 2019</i>; CSFP Independent Chair Recruitment; Local Industrial Strategy Consultation Events; Coastal Community input into the North West Marine Plan; Local Committee – Working Together – Further Information (CCC); Tour of Cumbria cycle sportive July 27<sup>th</sup>; Wayleaves Agreement; <i>World Heritage Status Survey</i>; <i>Newquay Town Council National Parking Enforcement Survey</i>, CALC March Newsletter;</li> <li>• <b>SLDC</b> – Esthwaite Hearing Report; New scheme to help householders in fuel poverty; List 03 11-Feb-2019; Agenda for February 26th 2019; Request for Topics for Consideration by the Overview &amp; Scrutiny Committee; <i>LIPs Evaluation Form</i>; Appleby Fair draft strategy consultation; CGR Consultation Phase 2.</li> <li>• <b>Hawkshead Parish Council</b> – minutes for January 15th; Pool Bridge, Hawkshead B5285 Junction with Colthouse – Eroding Road; agenda for February 19th 2019; March 19<sup>th</sup> 2019.</li> <li>• <b>Amanda McCleery, Parish Liaison Officer</b> – Final Paperwork for March 7th meeting; Experience of Online Tool Contract Finder to Share with Beetham Parish.</li> <li>• <b>LDNPA</b> – <i>Near Sawrey and Far Sawrey Conservation Area Management Plan Review</i></li> </ul>	

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057/2019	<ul style="list-style-type: none"> <li>• <b>District Councillor Anne Hall</b> – <i>Response to draft CPC minutes 29th January 2019.</i></li> <li>• <b>County Councillor Matt Brereton</b> – Update regarding Windermere Ferry out of service for maintenance.</li> <li>• <b>HMRC Digital Communications</b> – Business Help &amp; Support Emails.</li> <li>• <b>National Trust</b> – Visitor safety at Hill Top exit reminder.</li> <li>• <b>Forestry Commission</b> – Thinning work in Claife (March).</li> <li>• <b>JWK Solicitors</b> – Ms SM Chadburn &amp; Mr VM Phillips: land at Waterside, Near Sawrey</li> <li>• <b>Lakeland Trails</b> – Lakeland Trails Festival in Hawkshead April 13th 2019.</li> <li>• <b>Keep Britain Tidy</b> – Join the Great British Spring Clean 22nd Mar- 23rd April 2019.</li> <li>• <b>Norris and Fisher</b> – Local Council Insurance.</li> <li>• <b>TWM Traffic Controls</b> – We Focus on Making Your Communities Safer.</li> <li>• <b>Calor Rural Community Fund</b> – Win £5000 for your community.</li> </ul> <p><b>RESOLVED:</b> Cllr Mallett stated that the council was seeking professional legal advice regarding the letter received from JWK Solicitors. Cllrs were then asked to stay behind for a confidential meeting on legal matters relating to land owned by the council.</p>	
058/2019	<p><b>14. Next Meeting</b>  The next meeting will be on Tuesday 30<sup>th</sup> April at High Wray Village Hall at 7.30pm. The Annual Parish meeting, and Annual Parish Council Meeting will be held on Tuesday May 14<sup>th</sup> at The Braithwaite Hall at 7pm.</p>	

Meeting closed 9.04pm

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Signed & Approved by (Chair)

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