

Claife Parish Council

Minutes of Claife Parish Council meeting held in The Braithwaite Hall, Far Sawrey at 7.30pm on Tuesday 28th January 2020

Present: Cllrs (Chair) J Mallett, (ViceChair) R Bonham
Cllrs – S Hilton, A Brodie, C Lewis
Clerk – J Heather

In attendance: 2 members of the public.

Minute Number		Action By
001/2020	<p>1. Apologies Apologies were received from Cllr Lennon, who is unwell.</p>	
002/2020	<p>2. Requests for Dispensations No requests received.</p>	
003/2020	<p>3. Declarations of disclosable pecuniary interests in respect of Agenda items No declarations received.</p>	
004/2020	<p>4. Minutes RESOLVED: Cllrs approved the minutes of 10th December and the Chair signed those as a true record.</p>	
005/2020	<p>5. Public Participation</p> <p><u>A Police report</u> was received by e-mail. During the period 04/11/19 to 28/01/20 there were 2 incidents of note locally: 1 fail to stop road-traffic-collision, and 1 concern for welfare (no issues). Across the whole of the county, there have been incidences of rural theft, particularly machinery and tools. Parishioners are reminded to ensure that all sheds, outbuildings and garages are secured and keys for vehicles are kept secure. Cllrs Mallett and Bonham attended a meeting on rural crime, where the police were appealing to parish councils to put up CCTV cameras to help track criminal activity, however it was noted that this is financially prohibitive for most parish councils including Claife. Cllrs commented that it is difficult to reach the police either on the 101 number or by e-mail, both routes require a long wait for a response.</p> <p><u>No County Council (CCC) or District Council reports were received.</u></p>	
006/2020	<p><u>A National Trust (NT)</u> report was received by e-mail. Thanks were given for the parish council's support of the treework application for Hill Top (see minute 019/2020). NT properties re-open on 15/02/20 for half-term. The NT have requested PC feedback on their proposal to acquire St Margaret's Church at Wray from the diocese. This would become part of the visitor attraction offer with Wray Castle and a possible venue for meetings/events. Cllr Bonham will discuss the matter with Cllr Lennon and Wray parishioners.</p> <p>The catering trial at Hill Top will be extended this season. Cllrs asked if planning permission is needed for the extended period of operation – the clerk was asked to raise this with the NT.</p> <p>There will be a National Trust (NT) drop-in at Hawkshead Market Hall on February 24th 4-6.30pm at which all are welcome to attend and raise issues.</p>	<p>Cllr Bonham</p> <p>Clerk</p>

Initialled.....Date.....

6. Update on Ongoing Issues and Actions from Last Meeting		
007/2020	<p><u>6.1 To update on the lengthsman's work</u> RESOLVED: The lengthsman continues to work one day/mth for Claife PC. The most recent invoice is listed under minute 027/2020.</p>	
008/2020	<p><u>6.2 To update on local housing</u> RESOLVED: Cllr Bonham reported that Lakes Housing Trust (LHT) should receive a response from LDNPA Planning on 25/02/20 regarding initial enquiries for the proposed development in Far Sawrey.. Cllr Brodie asked about progress in finding residents for the new cottages in Nr Sawrey. Applications are currently being reviewed, and the cottages are being publicised in the Westmorland Gazette and at the Hawkshead PC meeting. Anyone interested is encouraged to apply to the LHT.</p>	
009/2020	<p><u>6.3 To update on 2019 priority and community-led plan initiatives:</u> 6.3.1 Registration and management of council land RESOLVED: The council has received a request from a parishioner under the Freedom of Information Act, requesting information on parish land and solicitors' bills. The council intend to respond to the parishioner within the allowed timeframe but are currently considering whether disclosure of the information is in the public interest. The Chair made a public statement regarding the progress of parish land registration.</p>	
010/2020	<p>Cllrs noted that the NT are charging for boat rental at Ash Landing area and asked that this be added to the next meeting's agenda.</p>	Clerk
011/2020	<p>6.3.2 Tree management – organisation of a tree surgeon's report RESOLVED: Bergen Tree Services (BGT) have provided a tree survey with cost estimates for remediation work, prioritised in 3 tiers. The total cost of the work exceeds the funds allocated in the PC budget. Cllrs agreed that the Clerk should request the cost of the highest priority work, and if this work is within budget, BGT should be authorised to proceed with it. If not, the Clerk will rework the budget to see whether additional funding can be made available.</p>	Clerk
012/2020	<p>6.3.3 Written procedures for Lengthsman & snowplough RESOLVED: The clerk has been sent a map of snowplough routes in the parish by CCC, but this does not have the correct level of detail. Cllrs agreed that further pursuit of this item was not a priority.</p>	
013/2020	<p>6.3.4 Improvement, on safety grounds, to the entrance at Hill Top RESOLVED: Ongoing.</p>	
014/2020	<p>6.3.5 Dog fouling & litter collection RESOLVED: Ongoing</p>	
015/2020	<p>6.3.6 Ongoing log of parking problems & highway incidents RESOLVED: Ongoing.</p>	
016/2020	<p>6.3.7 Continue to seek non-participating landowner support to complete the Claife Bridleway RESOLVED: Ongoing.</p>	
017/2020	<p><u>6.4 To update on signage for mountain bikes in Stones Lane.</u> RESOLVED: Cllr Hilton reported that Pandora no longer sell bespoke signs and instead has researched off-the-shelf signs. "Caution Pedestrians" and "No unauthorised access beyond this point" cost £30.62 each. The purchase of 3 signs was approved. Cllr Mallett will seek the permission of the landowner, and Cllr Hilton will approach LDNPA about sign installation on the LDNPA gate.</p>	Cllrs Mallett & Hilton

Initialled.....Date.....

018/2020	<p><u>6.5 To update on broadband for Near Sawrey.</u> RESOLVED: Cllr Hilton has a verbal assurance from the manager and engineer at Openreach that the residents of Near Sawrey and some in Far Sawrey could be included in the fibre connection to connect HillTop. Funding for this ends in September so needs to commence before then. Cllr Hilton will continue to pursue.</p>	Cllr Hilton
019/2020	<p>7. Planning Applications</p> <p><u>7.1 To note the council's response to planning application T/2019/0232 at Hill Top House, Near Sawrey, Ambleside, LA22 0LF</u> RESOLVED: The council supports this application. Since the application arrived between meetings, the council submitted an informal response.</p>	
020/2020	<p><u>7.2 To consider the council's response to planning application T/2020/0005 at Playground, Tarn Hill, Near Sawrey, LA22 0LF</u> RESOLVED: The council submitted this application for necessary treework (see minute 011/2020 to comply with S154 of the Highways Act (1980) and therefore support it. The clerk was asked to confirm this to LDNPA.</p>	Clerk
021/2020	<p>8. Highways Matters</p> <p><u>8.1 To update on the correspondence with CCC about the deteriorating road surfaces at Stones Lane, Near Sawrey</u> RESOLVED: Clerk to request site visit from key CCC personnel.</p>	Clerk
022/2020	<p>9. Windermere Ferry</p> <p><u>9.1 To update on discussions with CCC regarding the ferry</u> RESOLVED: Cllr Brodie reported that the information being gathered on maintenance and running failures is being held by CCC, and she has advised them that the FAG need that information to make decisions on fares and operating procedures. CCC Cllrs now appear to be more engaged and starting to ask the right questions. She intends to ask the FAG Chair for the meeting agenda to be sent out one week in advance. Next FAG meeting is 04.03.2020.</p>	
023/2020	<p>10. Matters Arising</p> <p><u>10.1 To consider the council's response to the Windermere Motor Boat Racing Club Application for a Byelaw Exemption for 2020-22</u> RESOLVED: No complaints have been received about this event in previous years. The Clerk was asked to complete and return the consultation form.</p>	Clerk
024/2020	<p>11. Councillor Matters</p> <p>Cllr Brodie raised the issue of road signs in and near the parish that have been altered, presumably by pranksters (turned upside down, pointed in the wrong direction etc.) Cllr Brodie will raise this with Highways.</p>	Cllr Brodie
025/2020	<p>12. Financial Matters</p> <p><u>12.1 To note that the bank balance stood at £7,818.16 at 31.12.2019.</u> RESOLVED: Cllrs noted the bank balance.</p> <p><u>12.2 To consider a donation to the Hawkshead First Responders team towards the Annual Service Charge (£212) and the 999 Line Charge (£120) for the Near and Far Sawrey defibrillators</u></p>	

Initialed.....Date.....

026/2020	RESOLVED: Cllrs approved £200 as the amount budgeted for the service charge. The clerk was asked to advise the First Responders that further funds may become available later in the year, depending on other parish expenses.	Clerk
027/2020	<p><u>12.3 To authorise payment of the following accounts:</u> RESOLVED: Cheques were signed for the following:</p> <ul style="list-style-type: none"> • Clerk's Salary £117.24 • Clerk's Overtime £29.31 • Clerk's expenses (stamps) £2.32 • Naphthens invoice 23.12.19 £300.00 • High Wray Hall hire, 5 meetings in 2019 £50.00 • Treework invoice 74 20.01.2020 £320.00 • A2A Annual Web Hosting Invoice 04.01.20; SSL certificate 21.01.20 £126.00 • Lengthsmans invoice 22.01.20 £52.00 	
028/2020	<p>13. Correspondence RESOLVED: Cllrs noted the additional following e-mails & correspondence received since the last meeting (<i>items requiring action are in italics</i>):-</p> <ul style="list-style-type: none"> • CALC – Cumbria Arts & Culture Network Newsletter; Christmas Bulletin Action for Health 16.12.19; Cumbria CVS Volunteer Training; Buckingham Palace Garden Party 2020; Developing Your Skills Programme 1H2020; Cumbria Arts & Culture Network Newsletter 13.01.20; Cumbria CVS E-Bulletin 09.01.20; NW Coastal Access Monthly Update -January; Marine Management Organisation – Draft Plans Consultation Awareness; Citizens Advice Recruitment; Friday RoundUp; JPAG Practitioners Guide Survey; NALC Spring Conference; Police Commissioner Launches Council Tax Consultation • SLDC – Weekly Licencing list 09.12; Parish elections in 2020; <i>Parish Precepts & Form 2020-21</i>; Customer Connect update; The Great British SpringClean; Topics for Overview & Scrutiny Committee; Keep Britain Tidy – Get Ready for the Great British Spring Clean • Cumbria Police – Weekly South Cumbria Newsletters; Town & Parish Councils– Cumbria Police • Morecambe Bay Health Trust (MBHT) – Winter Bay Health and Care Partners Newsletter • CSFP – Appleby Multi-Agency Flood Exercise; Board meeting papers 16.12.19; Flood Action Week 2020. • Rural Services Network – Rural Bulletins (weekly); Rural Funding Digest 0120; • LDNP Planning Inform – 07/2019/5467 – Refused; 07/2019/5737 – Granted • Hawkshead Parish Council – HPC Minutes 17.12.19; HPC Agenda 21.01.20; • Amanda McCleery, Parish Liaison Officer – Paperwork for Next Meeting 05.03.20; <i>Documents on Parish Website – Transparency Compliant</i>; • CCC – Night time Closures B5285, Ash Landing, Far Sawrey. • Friends of the Lake District – Dark Skies Special; Save our Lake District • HMRC Digital Communications – HMRC Business Help & Support Emails. • Naphthens – correspondence (confidential) Parish Online – Parish Online News & Updates • Connecting Cumbria – New Live Services in the South Lakeland Area • Malcolm Wilson Rally – Notice of event, 14.03.20 Lakeland Trails – Notice of Hawkshead Event 18.04.20 Cllr Tracy Coward – Local project funding & Rural Funding Digest • Westmorland Red Squirrels – <i>Grasmere to Grizedale Red Squirrel Project meeting 26.02.20.</i> • RAF Spadeadam – Battle of Britain 80th Celebrations 	
029/2020	<p>14. Next Meeting The next meeting will be held on Tuesday February 25th at Wray Village Hall, High Wray at 7.30pm.</p>	

Meeting closed 8.40pm

.....
Signed & Approved by (Chair)

.....Date

Initialed.....Date.....