

**Claife Parish Council**  
**Minutes of the Parish Council Meeting held at High Wray Village Hall**  
**At 7.30 pm on Tuesday 28<sup>th</sup> September 2021**

**Attendees:** Parish Councillors A Brodie (Chair), S Hilton, P Lennon (Vice Chair), J Whitworth & M Wyburn, District Councillor H Troughton & Parish Clerk L Prescott.

138/2021 **Apologies**

The Clerk advised that apologies should be submitted in writing in future in line with CALC advice.

**Resolved** Apologies were received and accepted from J Moffat of the National Trust and County Councillor M Brereton.

139/2021 **Requests for dispensations**

None received.

140/2021 **Declarations of Interest**

None received.

141/2021 **Minutes**

**Resolved** To approve the minutes of the last meeting on 17th August 2021.

142/2021 **Public Participation**

a) Reports were received as follows:

i) Police

Quad bikes have recently been stolen in the local area. Police are carrying out patrols in the Coniston, Hawkshead and Broughton areas in relation to antisocial behaviour. The Police Community Team will be restarting drop-in sessions, details to be announced. Poor parking and littering has continued to be an issue in the summer. There have been sneak burglaries carried out in Windermere.

ii) County Councillor

Report received & circulated following meeting.

iii) District Councillor

District Councillor H Troughton reported:

Locality Grants - District Councillors are allocated £1000 per annum to their ward to spend on projects that improve the local Communities within the ward. Previously, the minimum award they could give was £100, it is now £500. They could allocate £500 to a Parish Council to be shared with neighbouring Parishes for joint Community projects.

Business Grants - Grants are still available for local businesses to help them get back on the feet. <https://www.southlakeland.gov.uk/business-and-trade/business-support-grants-coronavirus-covid-19/>

Green Communities - There are a number of Green Community issues starting up and we would love to get everyone involved, of all ages and groups. Duddon and Coniston are starting a local Greening Campaign. There are already initiatives by Get Coniston Buzzing and Rusland Horizons and there is a new group in the South of the ward starting up, called Green Spark.

Bin Collection - Bin collections will be disrupted over the next few weeks, which may result in green bin collections not being collected. This is a combination of several factors, increased output per household and more internet purchasing and increased visitor numbers. This is combined with a shortage of HGV drivers, sickness and holiday leave.

Councillor Lennon asked Councillor Troughton to inquire if there was a possibility of increasing the winter green bin collection dates instead of the 8-10 week absence, she agreed to look into this.

Councillor Brodie raised concerns relating to the proposals for the new Windermere ferry, where a public consultation is due to take place and the Parish Council will be encouraging residents to participate. Areas that should be included in the consultation are the infrastructure needed including improvements to local roads and the National Grid connection, the proposed inclusion of a toilet on the boat and the use of a ticketing app.

iv) National Trust

A written report has been received from J Moffat:

Several Houses for full time residence will be coming up for let in the coming weeks, details will be on Right Move. Visitor properties will remain open until 31 October and the boat service to Wray will continue until 31 October. Outdoor venues will then remain open on reduced hours. Timber work will be taking place over the winter in relation to larch disease and ash dieback.

b) Members of the Public

None.

143/2021 **Councillor Matters**

- a) Councillor Wyburn reported that the path to the Lake past High Wray Bank is becoming marshy. Councillor Lennon advised that the Lake District National Park Rangers are aware and are to inspect.
- b) Councillor Lennon reported she still has the Archive boxes.
- c) Councillor Brodie reported that there are several areas of outstanding path maintenance and hedging that the National Trust or their tenants are responsible for and she will raise with the National Trust prior to their attendance at the next Parish Council meeting.

144/2021 **Queen's Platinum Jubilee**

- a) A request has been received from the Lakeland Housing Trust to plan a rowan tree at Tarn Hill playground as part of the Queen's Green Canopy.  
**Resolved** The Parish Council have no objections to this proposal. Councillor Hilton will contact the Tarn Green Playground Committee for their opinion on the type of tree and location and suggest they liaise with the Trust. Councillor Hilton will request permission to pass on the email address of the Committee to the Trust.
- b) Councillors considered how to mark the Queen's Platinum Jubilee, including a beacon at Latterbarrow, memories event or a joint event with another Parish Council.  
**Resolved** To proceed with an event to mark the Jubilee, the type of event to be confirmed following further investigations with local organisations and residents.

145/2021 **Updates on Ongoing Issues and Actions**

- a) Broadband provision in the parish  
Councillors Hilton reported that he and Councillors Brodie and Lennon have been engaging with local residents to sign up to the B4RN project and more than the initial target 25% have signed up, despite some properties the Parish already having access to fibre. The Government voucher scheme has been extended by 6 weeks. Residents may not be aware that copper connections will be switched off within 5 years.
- b) Refurbishment of Near & Far Sawrey Noticeboards  
Councillor Hilton reported that he has fixed one of the locks, purchased the backing boards and resin for the refurbishment.
- c) Lower Ward Councillor Vacancy  
No expressions of interest have been received.

- d) Website review  
The Clerk reported that she has implemented most of the website updates, including the addition of a Contacts page with links to a range of useful information. The outstanding items include additional photographs and an update to the Community Led Plan. Councillor Brodie suggested including an outline of the role of the Parish Council in relation to Planning Applications.  
**Resolved** To continue the review and include more information in relation to planning.
- e) Windermere Ferry Advisory Group meeting  
Councillor Brodie reported that a public consultation is promised this autumn regarding the design proposal for a new Ferry provided finance can be agreed. Councillors have an important role to play in advertising the consultation and encouraging participation by local residents, businesses, and lake users. The consultation plan needs to include information on the access roads and shore infrastructure alongside design of boat. Feedback to Councillors is requested regarding the working of new electronic signs indicating ferry closures and alternative route information when installed, and a ticketing app. that is to be trialed later this year/ early next year.
- f) Appointment of a new lengthsman  
The Clerk reported that the lengthsman has signed and returned the contract and received a list of initial tasks. Invoices for work undertaken will be submitted monthly.
- g) Land owned by the Parish Council  
The Clerk reported:
- i) Commons and Village Green register  
Official Register & Map copies have been obtained from the Commons and Village Green Register. These were registered in 1972 and the landowner given as 'Claife Parish Council': CL249 Ash Landing, CL250 Near Sheep Wood Wash and VG63 Tarn Hill.
  - ii) Tarn Hill Playground, Near Sawrey  
There is no record of Tarn Hill Playground land being registered with the Land Registry. The Tarn Hill Trust Committee registered with the Charity Commission in 2004. The registration states that this charity does not own and/or lease land or property.  
**Resolved** To draft a lease agreement and arrange a meeting with the Committee.
  - iii) Land at Chapel Cottage, Far Sawrey  
A letter has been received from the tenants of this piece of land acknowledging the land ownership by Parish Council.  
**Resolved** To take advice from CALC and start the process to register this land with the Land Registry.
  - iv) Land at Waterside  
No response has been received to the notice of continuing trespass.

146/2021 **New Agenda Items**

- a) Request for a directional sign to be installed on Stones Lane, Near Sawrey  
The issue with cyclists travelling down the wrong route appears to result from a misleading map which is being provided to visitors by the National Trust.  
**Resolved** To contact the National Trust in relation to this problem.
- b) Local Nature Recovery Strategies Consultation  
**Resolved** No response.
- c) Cumbria Transport Infrastructure Plan - Public Consultation  
**Resolved** No response.
- d) Prince's Trust Grant  
**Resolved** To publicise on the website.
- e) CALC District Association Meeting  
Councillor Whitworth and the Clerk both attended this meeting. South Lakeland District Council delivered a presentation about the change from one County Council and six District Councils in Cumbria to two Unitary Councils (West and East). The transition process has started, the next stage is legislation ie a 'Structural Changes Order'. There will be elections for the new Unitary Councillors in May 2022 and these Councillors will work alongside the existing County and District Councillors until the new Councils come into existence on 1<sup>st</sup> April 2023. The new Council will be the third largest in land area in the country and includes 140 parishes. The plan

is for the functions to be dispersed across the area so there will not be a HQ town. Parishes can choose (but will not be required) to take on additional responsibilities eg parks, markets etc and any existing arrangements will be passed over to the new authority.

147/2021 **Councillor Code of Conduct**

New Councillor Code of Conduct as recommended by CALC and NALC.

**Resolved** To adopt the new Councillor Code of Conduct.

148/2021 **Planning Applications**

a) The following planning applications were considered and responses formulated to the planning authority:

i) 7/2021/5714 & 7/2021/5715. High Wray House, High Wray, Ambleside, Cumbria, LA22 0JQ. Demolition of later extension to restore building to its original form, upgrading windows, new windows. Internal alterations including lifting floors to provide insulation underneath, insulating the reveals, general repairs. Addition of shower rooms and ensuite.

**Resolved** To support the application as it will result in an improved carbon footprint for the property.

ii) 7/2021/5699 at Orchard Cottages, Near Sawrey, Ambleside, LA22 0JZ. Amendment to local occupancy, condition 3 on planning permission 7/2011/5137, Erection of three 3-bedroom houses to meet local housing need.

**Resolved** To support the amendment of the Locality clause as it would more closely reflect local employment and services in relation to this location. To object to the amendment relating to Employment as this is too broad and support the retention of the original clause "The person has been in continuous employment in the Locality for at least the last 6 months and for a minimum of 16 hours per week immediately prior to occupation"

iii) 7/2021/5580. Whinfell, Near Sawrey, Ambleside, LA22 0LF. Side extension to form fully accessible ground floor layout with integrated car port and garden room.

**Resolved** No objections.

iv) T/2021/0162 (Tree Work in Conservation Area). Coach House, Near Sawrey, Ambleside, LA22 0LB. Yew tree - crown reduce 1-2m and raise crown by 2.5m.

**Resolved** No objections.

v) T/2021/0163 (Tree Work in Conservation Area). Buckle Yeat, Near Sawrey, Ambleside, LA22 0LF. Maple tree - crown reduce 1m.

**Resolved** No objections.

b) The following Planning Decisions were noted:

i) T/2021/0121 (Tree Work in Conservation Area). Ees Wyke Country House, Near Sawrey, Ambleside, LA22 0JZ. 2 x Yew trees (1 and 2 in the notification) – Reduce and reshape by up to 2 m to leave a height of approximately 6-7 m. No objection.

ii) 7/2021/5269 (Full Planning application) (re-submission of 7/2020/5287). The Braithwaite Hall, Far Sawrey, Ambleside, LA22 0LQ. Storage building. Granted with conditions relating to plans, materials and finishes.

149/2021 **Financial Matters**

a) Noted the bank balance at 31 August 2021 was £12,764.89

**Resolved** The following payments were authorised

Clerk's Salary (1/7/21 – 30/9/21)	£605.32
Clerk's Travel (17/8/21 & 28/9/21) @ NJC rates	£29.25
ICO Registration (replacement for missing cheque)	£40.00
Cumbria County Council (Commons/Village Green registers and maps)	£53.00

150/2021 **Highways**

a) Highways items to be reported

None.

b) Highways items reported

Reference	Details	Response
W2181047311	Grit Bin for High Wray	On to do list (2/8/21)
EI/4765	Road sign damaged on B5285 Far Sawrey	Assigned to Highways Team
EI/9613	Pot Hole near Lake Bank Coach House, Near Sawrey	Completed

151/2021 **Correspondence (for information only)**

The following correspondence was noted:

a) **CALC/NALC**

Newsletter. New Code of Conduct. Training. Parish Council apologies. Southern District Association Meeting. HIAMS update.

b) **Lake District National Park Authority**

Planning Applications and Decisions.

c) **South Lakeland District Council**

Covid updates. Closure of recycling at Booths in Windermere. Community Flood Training. Nominate a 'Grot Spot'.

d) **South Cumbria Rivers Trust**

Water Quality Map launch.

152/2021 Date of Next Meeting

Noted that the next Parish Council meeting will take place at 7.30 pm on Tuesday 9th November 2021 at Braithwaite Hall, Far Sawrey.

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Signed & Approved by (Chair)

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Date